



Subject: Request for Supplier Crossline Action

**PURPOSE:**

The Request for Crossline Action is used to standardize countermeasures for similar processes across different facilities.

**SCOPE:**

When a specific process causes a problem, MACI may send a Request for Crossline Action to suppliers with related processes. It is the responsibility of the supplier to complete the Request for Crossline Action form and return it to MACI QA by the requested date.

**CONTENT:**

The Request for Crossline Action form should be completed as follows:

- ① Supplier: Supplier name.
- ② CLA No.: Internal tracking number used by MACI.
- ③ Contact: Name of contact at supplier responsible for quality issues.
- ④ Date Written: Date Request for Crossline Action was issued.
- ⑤ Reply Requested By: Date reply is expected.
- ⑥ Part Name: Name of part affected.
- ⑦ MACI Part No.: Part number of affected product.
- ⑧ Problem Description: Description of problem encountered.
- ⑨ Current Process: Description of supplier's current process and controls of affected product / process
- ⑩ Corrective Action: Description of corrective actions to be taken to prevent problem from occurring.
- ⑪ MACI Issued: Person issuing form.
- ⑫ Supplier Sign Off: Authorization of responsible person from supplier.



Subject: Request for Supplier Crossline Action



**Michigan Automotive Compressor, Inc.**  
Request for Crossline Action

Supplier: ①		CLA Log No.: ②	
Contact: ③		Date Written: ④	Reply Requested By: ⑤
Part Name: ⑥		MACI Part No.: ⑦	
Problem Description:  ⑧			
Current Process:  ⑨			
Corrective Action:		Date:	
⑩			
MACI Issued		Supplier Sign-Off	
⑪		⑫	

*Please email reply to QA Engineer*