 Michigan Automotive Compressor, Inc. Quality Assurance Manual for Suppliers	Document Number:
	QA-SM-16
	Page 1 of 3
Subject: Supplier Initial Flow Notification	

PURPOSE:

The initial flow control sheet is used to help MACI and the supplier identify the first shipment of parts where a characteristic of the product has been changed. This identification helps MACI identify the shipment in case changes need to be made at MACI in order to accommodate the parts.

SCOPE:


It is the responsibility of the supplier to complete and attach an Initial flow Notification to 2 sides of all affected containers / pallet of the first shipment when an Initial Flow Notification is required.

CONTENT:

Initial Flow is defined by MACI as the first lot or shipment of parts or materials when:

- (i) The products are from a new supplier to MACI.
- (ii) The design has been changed or modified for the part/material.
- (iii) The manufacturing process of the part/material has changed.
- (iv) A countermeasure to a quality problem of the part/material has been implemented.
- (v) A subcomponent of the part/material has a change of design or supplier.
- (vi) A supplier deviation was issued for the product.

When any of the above conditions occur, the supplier is required to complete an Initial Flow Notification and attach it on 2 sides of all affected container / pallet of the first shipment.

 Michigan Automotive Compressor, Inc. Quality Assurance Manual for Suppliers	Document Number:
	QA-SM-16
	Page 2 of 3
Subject: Supplier Initial Flow Notification	

The Initial Flow Notification is to be completed as follows:

- ① Supplier: Supplier name.
- ② Part Name: Part name of product affected.
- ③ MACI Part No: Part number of product affected.
- ④ Quantity: Quantity of affected product with shipment.
- ⑤ Date: Date shipment was sent.
- ⑥ Change Type: Check appropriate box. Include QFN No. or Supplier Request for Deviation Ref. No. if appropriate.
- ⑦ What changed (include sketch if necessary): Detail changes that took place.
- ⑧ Authorization of Responsible Person: Include signature, name, position and phone number of responsible person of shipment.



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Michigan Automotive Compressor, Inc.
Supplier Initial Flow Notification

Supplier: ① _____	
Part Name: ② _____	
MACI Part No.: ③ _____	
Quantity: ④ _____	Date: ⑤ _____
Change Type: ⑥ <input type="checkbox"/> Pre-mass production parts <input type="checkbox"/> Design / Process Change <input type="checkbox"/> Countermeasure implemented QFN No.: _____ <input type="checkbox"/> Deviated Product Supplier Request for Deviation Log No.: _____ <input type="checkbox"/> Other: _____	
What changed? (include sketch if necessary) ⑦ _____ 	
Supplier must notify MACI QA PIC: _____ prior to shipping to MACI	
MACI QA-Receiving needs to notify MACI QA PIC upon arrival at MACI	
Authorization of Responsible Person	
⑧ _____	
_____ Signature	_____ Position
_____ Name	_____ Phone